

Risk assessment

School tours to Logan Art Gallery

Logan Art Gallery: Logan Art Gallery is one of the most dynamic regional galleries in South-East Queensland, showcasing the best local and touring art, craft, and design exhibitions. The gallery celebrates the diverse practices of visual artists, craft workers, and designers and presents a dynamic exhibition program for residents and visitors to the region. A dedicated Young Peoples Gallery showcases exhibitions for and by young people and provides fun, interactive activities for younger visitors.

Opening hours: Logan Art Gallery is open Tuesday to Saturday from 10.00 am – 5.00 pm Admission is free.

Location: Logan Art Gallery is located on the corner of Wembley Road and Jacaranda Avenue, Logan Central, Queensland.

Address: Corner of Jacaranda Avenue and Wembley Road, Logan Central, QLD 4114.

PO Box 3226 Logan City DC QLD 4114.

Phone: 3412 5519

artgallery@logan.qld.gov.au

www.logan.qld.gov.au |

[facebook.com/logancitycouncil](https://www.facebook.com/logancitycouncil) |

twitter.com/logancc

How to find us, by train: Woodridge Station operates on the Beenleigh line and is approximately 500 metres from the gallery. Walk via Railway Parade and Wembley Road, or the shared pathway from Charles Ave to Logan Council Administration Centre.

How to find us, by bus: There are several bus stops near the corner of Wembley Road and Jacaranda Avenue, which are close to the

gallery. For full details on all scheduled bus and school transport service contact TransLink Info 13 12 30 or visit TransLink website www.translink.com.au

Parking: Free parking for cars and buses is available at the front of the gallery. Entry to the car park is on Wembley Road.

Venue hire and group bookings: Logan Art Gallery, including its creative arts workshop, is available for private and community functions and events.

School group visits: Logan Art Gallery encourages group bookings from schools and offers flexible programming: any age group, year level, any size of group, and any length of session can be accommodated, depending on the groups' individual requirements. Exhibitions at Logan Art Gallery are conceived with educational needs in mind and are often accompanied by a range of educational resources aimed at giving teachers the greatest possible access to exhibitions prior to a student visit.

Logan Art Gallery invites group bookings from schools and offers flexible programming. Session times and lengths can be arranged to suit the needs of the group. The gallery encourages students to engage directly with original art works and invites them to respond in a practical way. Quality practical workshops are an exciting part of the gallery experience.

Advance information, preparatory sheets, invitations, openings, catalogues, posters, and education kits give teachers the greatest possible access to exhibitions prior to a student visit.

Logan Art Gallery Workshop: The gallery has a large purpose built, modern, practical workshop space. The workshop is an active art workspace, the bulk of it occupied by furniture and equipment used in the process of artmaking. The flooring is predominantly linoleum with a small carpeted area. The workshop has excellent natural lighting with large windows and two sets of double doors leading outdoors into a fenced off courtyard. The workshop has a large storeroom, extensive cupboards, a very large sink, a printing press, a data projector and screen and a small library area. It contains 11 trestle tables and plastic chairs, a drying rack, three coffee tables and stools, and display plinths.

Activities: An extensive range of free public programs for school groups are offered and includes guided tours, practical workshops, special events and artist talks. Large groups are encouraged to call and inform us of their intended visit. Logan Art Gallery staff will provide free tours to interested groups booking at least a week in advance of their visit. Groups can also book practical activities to further enhance their visit.

Special clothing or equipment required:

Closed in shoes must be worn by all activity participants.

No special clothing is required. Logan Art Gallery is air conditioned.

RISK ASSESSMENT Likelihood of injury

Consequence of injury	Very likely	Likely	Unlikely	Highly unlikely
Fatality				
Major Injuries			MEDIUM	MEDIUM
Minor Injuries				LOW
Negligible injuries				

Special training required: Nil

Reason for Risk Assessment rating

(Taking into account existing controls): A visit to Logan Art Gallery would indicate a low to medium risk for a school group, with the occurrence of injuries unlikely to highly unlikely, and if an injury were to occur, it would be minor. In the highly unlikely event of a major injury or illness, Logan Art Gallery staff and volunteers would utilise the QLD emergency services and/or ambulance service.

The nearest hospital is Logan General Hospital in Loganlea, a 20 minute drive from Logan Art Gallery. Much of the risk depends on students' behaviour, as Logan Art Gallery's environment is considered safe and secure.

Logan City Council manages Logan Art Gallery and has public liability insurance.

Recommendations: Prior to the visit teachers/carers brief students about appropriate behaviour e.g. walking only in all the exhibition spaces at Logan Art Gallery, no touching of the artworks, no food or drink to be taken into the exhibition spaces and listening to instructions. Take great care in the car park.

Existing risk management procedures:

Logan City Council has acted to minimise all risks associated with visiting Logan Art Gallery. Logan Art Gallery has fire/emergency evacuation procedures that are managed by staff and tested regularly. In the event of an emergency students, teachers and carers will be required to follow instructions from staff and are to proceed to the evacuation area outside as directed. Should you require *risk management plans* for specific workshop activities please contact Logan Art Gallery's Public Programs Officer.

First aid: Logan Art Gallery has several first aid kits positioned throughout the centre. Staff are trained in basic first aid. In the event of an emergency 000 will be called.